

IAGO JUNIOR HIGH SCHOOL  
CAMPUS OPERATIONS

**ASSEMBLIES**

Students are required to conduct themselves in assemblies as they do in class. Students who are tardy or who do not abide by school rules of conduct during an assembly shall be subject to disciplinary action.

**ATTENDANCE**

Attendance is very important. State funds in the salary and operation category are based on average daily attendance and not on average enrollment. It is, therefore, highly essential that attendance be regular. No student can do his/her best and make satisfactory progress and be irregular in attendance.

**Section 21.032, Texas Penal Code**, provides for compulsory school attendance as follows: Every child in this State who is 6 years of age or less than 6 years and has previously been enrolled in the first grade, and who has not completed the academic year in which his 18<sup>th</sup> birthday occurred shall be required to attend the public schools in his residence, or in some other district to which he may be transferred, for the entire regular school term of the district in which said child attends school.

**Section 25.085, Texas Education Code**, provides for compulsory school attendance as follows: The child resides within the District and is regularly enrolled at a school within the District. If the child has failed to attend school for three or more days, or parts of days, within a four week period; or ten or more days, or parts of days, within a six month period, and no reason for the absences has been provided to the District by the parent or person standing in parental relation to the child and the absences are unexcused, then charges may be filed with the Precinct One Justice Court.

The Texas Education Code **25.087** (excerpted), Minimum Attendance for Class Credit, states that a child required to attend school may be excused for temporary absence resulting from any cause acceptable to the teacher, principal, or superintendent of the school in which the child is enrolled. For students in grades eight and below, absences may be aggregated on the basis of a scholastic year. For students in grades 9-12, absences may be aggregated on the basis of a semester (traditional, condensed, accelerated, block, etc.) or a scholastic year. Schools can accept extenuating circumstances for minimum attendance for class credit. Schools can also accept decisions of attendance committees, make-up, or excused absences when considering driver license eligibility. Summer school does not count as make-up time for attendance purposes unless the attendance committee makes summer school attendance a part of a student's plan to make up days missed.

**ATTENDANCE POLICY DEFINITIONS:**

Excused: When a student is absent and covered by any of the following: doctor's excuse, funeral, college entrance exam, or a school related absence.

Unexcused: The student is absent and the reason is not covered under the excused definition.

Truancy: The student is absent without the knowledge and consent of the parents or the school. This includes being on campus but not in class. This type of absence is subject to disciplinary action.

Pre-arranged: Student knows beforehand that he will be required to be absent; that is, to work, to leave town with family, etc. With parent permission (note) student obtains “pre-arranged” absence form from attendance clerk in Principal’s Office.

1. “Pre-arranged” form is to be signed by all of the student’s teachers.
2. If a student’s grades are not passing in a subject, the teacher may refuse to sign; therefore, the absence will not be excused in that class.
3. Pre arranged absences must first be approved by the teachers involved, then final approval will be made by the Principal. Students who pre-arrange must sign out in the Principal’s Office on the sign-out sheet, if leaving during the school day.
4. Emergency pre-arranged absences may be made by phone provided a parent or guardian contacts a Principal.

Religious Holidays: Students will be excused from attending school for the purpose of observing religious holy days when it is a tenant of their faith that they must be absent from school during such time. A written request for the absence must be sent to the school district in advance by the parent or guardian. Excused days for travel under this paragraph shall be limited to not more than one day for travel to and one day for travel from the site where the student will observe the holy days. Such students shall be counted in attendance for Foundation School Program purposes. The school district will provide make-up work to students who have been excused under this paragraph and give students a reasonable amount of time to complete such make-up work. If the completed work is of satisfactory quality, the student’s days of absence shall be considered as days of attendance for compulsory attendance purposes.

Punctual and regular attendance is required of every student.

Admit slips: Students must submit a written excuse from home signed by either parent for admission after being absent from school. This excuse must include the student’s name, date of absence, and reason for the absence. Upon arrival at the school campus, a student who has been absent or tardy shall secure an admission slip from the Principal’s office. The admission slip must be received before the 7:55 bell. Teachers will not admit to class a student who has been absent without an admission. a student is tardy unless in class when the tardy bell rings.

Make-up Work: If a student’s absence is excused or unexcused, the work missed may be made up. It is the student’s responsibility to arrange with his teacher to make up all work missed. If the student was present to receive an assignment, it is automatically due on the day the student returns to school. Any work assigned during the days of the student’s absence is due within three days of his return. **REMEMBER:** Successful work can be accomplished only by regular attendance.

Absences and Participation in Activities: If a student missed school due to illness, the student is to stay at home before and after school to get well. The student does not participate in any extracurricular activities. A student must attend school at least one half day to be eligible to participate in any extracurricular activity. Exceptions to this would be dental appointments, family funerals or some emergency approved by the Principal.

### **MINIMUM ATTENDANCE POLICY:**

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. The actual number of days a student must attend in order to receive credit will vary, depending on whether the class is for a semester for a full year. A student who attends fewer than 90 percent of the days the class is offered cannot receive credit for the class unless the attendance committee finds that the absences are the result of extenuating circumstances.

When returning to school after an absence, a student must bring a note, signed by the parent that describes the reason for the absence. Notes signed by the student, even with the parent's permission, will be considered forgery and the student will be disciplined.

The District accepts the following as extenuating circumstances for the purpose of granting credit for a class:

1. An excused absence based on personal sickness, sickness or death in the family, quarantine, weather or road conditions making travel dangerous, any other unusual cause acceptable to the Superintendent, teacher, or principal.
2. Days of suspension.
3. Participation in court proceedings or child abuse/neglect investigation.
4. A migrant student's late enrollment or early withdrawal.
5. Days missed as a runaway.
6. Completion of a competency-based program for at-risk students.
7. Late enrollment or early withdrawal of a student under Texas Youth Commission.
8. Teen parent absences to care absences to care for his or her child.
9. Participation in a substance abuse rehabilitation program.
10. Homelessness, as defined in federal law.

If the attendance committee finds there are no extenuating circumstances for the absence or if the student does not meet the conditions set by the committee to earn or regain credit, the student will not receive credit for the class. If a petition for credit is denied, the student or parent may appeal the decision to the Board of Trustees by completing a written request to the Superintendent.

The District provides these alternatives for a student to make up work or regain credit lost because of absences: [See also: Board Policy FDD (Local)]

1. Saturday School.
2. Complete additional assignments, as specified by the committee.
3. Take an examination to earn credit in accordance with Board Policy EEJA.

Iago Junior High School  
Tardy Policy  
2008-2009

Offense	Consequence	Procedure	Person Responsible
1st	Warning	Document and File	Teacher
2nd	Teacher Conference	Call Parent, Document and File	Teacher
3rd	1 Day Lunch-D-Hall	Assign student 1 day of Lunch D-Hall Send completed/signed discipline form to the principal Attach 1st & 2nd offense documentation to discipline form Call Parent (Document) Send warning letter home to parent (Document)	Teacher Teacher Teacher Principal Principal
4th	3 Days Lunch-D-Hall	Send completed discipline form to the principal Assign student 3 days Lunch-D-Hall Send letter home requesting a conference with parent	Teacher Principal Principal
5th	1 Week Lunch-D-Hall	Send completed discipline form to the principal Assign student 1 week Lunch-D-Hall Call Parent (Document) Send consequence letter home to parent	Teacher Principal Principal Principal
6th	3 Days ISS	Send completed discipline form to the principal Assign student 3 days ISS Call Parent (Document) Send AEP Warning Letter to parent Place student on CONTRACT	Teacher Principal Principal Principal Principal
7th	2 Weeks AEP	Send completed discipline form to the principal Student assigned AEP for 2 weeks (1 week = Excellent Behavior) Call Parent/Send Documentation	Teacher Principal Principal
8th	3 Weeks AEP	Send completed discipline form to the principal Student assigned AEP for 3 weeks Call Parent/Send Documentation	Teacher Principal Principal

9th	3 Day Suspension	Send completed discipline form to the principal Student is suspended from school for 3 days Parent Conference is mandated in order for student to return Notify parent that student will lose credit if 10th tardy is obtained	Teacher Principal  Principal Principal
10th	Loss of Credit	Attendance Committee will mail a certified letter to the parent(s) informing them that credit has been lost in each class ten tardies have been obtained. A hearing to present extenuating circumstances can be requested by the parent.	Attendance Comm.

## **AWARDS**

### **TRUSTEE AWARD**

Trustee Awards for Academic Excellence in grades 6 - 8 will be awarded to those students who carry a minimum of six classes and have been on the Honor Roll for each of the first through fifth six weeks grading periods.

The Silver “B” shall be awarded annually to any Iago Junior High School student, enrolled before September 1st of the current year, who has made one of the honor rolls for each of the first through fifth six weeks. For each year a student has met the standards and requirements for the Silver “B”, a star will be added. Each student in the 6th grade who meets the requirements shall be eligible to receive a one-star Silver “B”. Each student in the 7th grade who meets the requirements shall be eligible to receive a one-star or two-star silver “B”. Each student in the 8th grade who meets the requirements shall be eligible to receive a one-star, two-star, or three-star Silver “B”.

### **OTHER AWARDS**

**PRINCIPAL’S AWARD** - A student must make the Gilt Edge for each of the first through fifth six weeks grading periods. To be eligible a student must be enrolled before September 1st of the current year

**PERFECT ATTENDANCE** - are given to students who have not been absent during attendance accounting period, for the entire year.

## **UIL ACTIVITIES**

### **ATHLETICS**

The following sports are available to the 7th and 8th grade boys for competition: FOOTBALL, BASKETBALL and TRACK.

The following sports are available to the 7th and 8th grade girls for competition: VOLLEYBALL, BASKETBALL, and TRACK.

### **BAND AND LITERARY**

#### **Eligibility for UIL Participation**

Students must attend school at least half a day in order to participate in any activity for that day unless excused by the Principal.

A student in the 7th grade must not have reached their 14th birthday by September 1, and all 8th graders must not have reached their 15th birthday by September 1, to participate in U.I.L. activities.

Complete physical examinations are required of each student participating in athletics. Parents must sign a waiver on insurance or provide insurance.

Each student must be scholastically eligible to play. An ineligible student shall be suspended from participation in any extracurricular activity event until eligibility is restored. Students who fail a course lose their eligibility seven calendar days after the end of the six weeks, at 3:10 PM. If an ineligible student passes all courses at the end of three weeks, the student becomes eligible seven calendar days after the end of the grade evaluation period, at 3:10 PM. If a student passes all courses at the end of the six weeks, their eligibility is restored seven calendar days after the end of the six weeks, at 3:10 PM.

Eligibility for the first six weeks of the school year is determined by the following requirements:

Beginning at the 7th grade year - have been promoted from the 6th grade to the 7th grade.

Beginning at the 8th grade year - have been promoted from the 7th grade to the 8th grade.

Students placed in the next grade are ineligible for the first six weeks.

## **BELL SCHEDULE**

### **REGULAR SCHEDULE**

7:20 - 7:55 Students in designated areas

7:50 Teachers in room

7:55 First Bell

8:00 - 8:50 First Period (Extra 5 minutes for Pledge and announcements)

8:55 - 9:40 Second Period

9:45 - 10:30 Third Period (Homeroom/Tutoring)

10:35 - 11:20 Fourth Period

11:20 - 11:50 "A" Lunch

11:25 - 12:10 Fifth Period

11:55 - 12:40 Six Period

12:10 - 12:40 "B" Lunch

12:45 - 1:30 Seventh Period

1:35 - 2:20 Eighth Period

2:25 - 3:10 Ninth Period

3:10 - 3:30 Teachers in Rooms (Available for Parent/Student conference)

3:30 - Teachers Dismissed

### **AFTERNOON BUS RIDERS**

Early bus riders dismissed at 3:10. All other students dismissed at 3:15 P.M.

## **BUILDINGS AND FURNITURE**

Buildings and furnishings are entrusted to you. Be worthy of that trust and make it your responsibility to see that classrooms, halls, cafeteria, gym, restrooms and grounds remain clean and neat.

Students are not to be in the halls before school, during noon, or after school without a teacher's written permission. Students are not to block sidewalks or entrance to buildings. The band hall is off limits at all times for those not taking band. Those taking band may take their instruments to the band hall when the band teacher arrives. Instruments must be left in the band hall all day and picked up at the end of the school day before entering the bus. **DO NOT** take instruments to any classroom, hall or locker.

## **CAFETERIA**

Our cafeteria prepares and serves good, wholesome meals at a low cost. The cafeteria staff is eager to cooperate with students. No student is permitted beyond the serving line. Keep food off the floor, and keep the tables clean for the next class. Teachers are on duty and students are to abide by their requests. From time to time students will be asked to wipe tables. Please do this in good spirits. There is to be no running, shoving, or crowding ahead of anyone by student entering the cafeteria.

The cafeteria clerk is in charge of collecting fees as students exit the serving line. Students are to cooperate with the clerk and be polite and orderly. Students may pay for a week or two in advance. The cafeteria clerk will keep a record. If parents feel other arrangements are necessary, they may arrange for a conference with the Principal.

All cafeteria trays must be eaten in the cafeteria, students bringing lunches may eat in "The Puppy Pound".

The Principal's office will not loan money to students, and the cafeteria will not charge meals. Be sure to come to school with an adequate amount of money to make it through the day.

## **STUDENT'S CREED**

I believe that a good citizen assumes his full share of responsibility.

I believe that as a good citizen, I should respect this building and all other school property.

I believe that as a good citizen, I should be quiet in the halls.

I believe that good manners are the finest of arts.

I believe that I should do unto others as I would have them do unto me.

I believe that my teacher is my friend and guide.

I believe that a good citizen has a desire to achieve, likes to do things well, and is willing to work hard towards achieving these goals.

I promise to live up to the ideals stated in this creed.

## **SCHOOL COLORS**

Green and White

## **CLUBS AND ORGANIZATIONS**

Student clubs and performing groups such as athletics, band, student council, cheerleaders, pep-squad, and speech club may establish rules of conduct, and consequences for misbehavior, that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the school shall apply in addition to any consequences specified by the organization.

## **CHEERLEADERS**

### **Purpose of Cheerleading**

To promote and uphold school spirit, to develop a sense of good sportsmanship among the students, and to improve relationships between schools during athletic events

### **Organization**

There will be seven squad members, consisting of two sixth grade students, two seventh grade students, and three eighth grade students.

These students will retain their positions for the entire year unless dismissed from their positions for morality or not fulfilling responsibilities set up in this policy.

### Requirements for Tryout Eligibility

Candidates must have been a member of Iago Junior High Pep Squad or Band the fall season immediately prior to the spring cheerleader tryouts.

Fifth grade students must meet all requirements in this policy, with the exception of being a member of the pep squad or band the fall season immediately prior to the spring tryouts. Students new to the district, after the fall season, will also be exempt from the pep squad or band requirement.

Cheerleader candidates must have an average of 80 or above in each of the academic courses for the combined grading periods prior to tryouts. Since tryouts are held during the 6th six weeks period, "Combined grading periods prior to tryouts" refers to the 1st, 2nd, 3rd, 4th, and 5th six weeks of the current school year. Academic courses are all classes except physical education, athletics, band and TAKS study skills.

Candidates must not have a "U" in citizenship, in any grading period prior to tryouts.

Candidates must not have reached their fifteenth birthday on or before September 1, of that year.

All applicants must have parents read and sign an information sheet and return a permission slip before they try out.

### Election and Tryouts

A three day workshop, taught by the sponsor will precede the tryouts. The workshop is for all eligible candidates from the fifth, sixth, and seventh grades. It is recommended that all eligible candidates attend the workshop.

Character screening (teacher evaluation) -- Cheerleader candidates will submit to the sponsor the names of three of their teachers they wish to evaluate them. They will be graded on dependability, cooperation and attitude, leadership abilities and effort. The cheerleader sponsor has the responsibility to secure these evaluations from the teachers.

Three judges will rate the candidates on overall appearance, technique, spirit projection and voice.

Each candidate will perform in front of the student body to determine the popular vote. Students in grades 6 and 7 will vote for two sixth graders and three seventh graders. Eighth graders will not vote. Fifth graders will vote for two fifth grade candidates only.

Selection will be by a combined scoring process:

Teacher evaluation x 2 (+) rating of judges x 3 (+) popular vote x 1 (=) TOTAL POINTS.

### Head cheerleader selection:

The eighth grade candidate, with at least 1 years cheerleading experience and receiving the highest total points, will be head cheerleader.

If there is no eighth grade candidate with previous experience, the eighth grade candidate receiving the highest total points will be head cheerleader.

#### Duties of the Head Cheerleader

Together with the sponsor the head cheerleader will coordinate and designate the practice days and times for both summer and the school year, designate uniforms to be worn for all games, pep assemblies, summer camps and any other cheerleader function, work with the sponsor and help keep the squad working together, make the sponsor aware of any problem among the squad members, keep the sponsor informed of all requested cheerleaders activities, designate cheers and chants at games and pep assemblies, and conduct cheerleader workshop in the spring under the sponsor supervision.

#### Duties of the Cheerleaders

The Cheerleaders will work with the sponsor to increase school spirits, plan and conduct the best possible pep rally for the football team, lead yells at football games, and attend all home football games. All other athletic activities will be compulsory at the discretion of the sponsor and approved by the principal.

Activities outside of school should not interfere with the games, pep rally assemblies, or practices that the cheerleaders must attend during the school year. Mandatory summer practice will be set up by the sponsor during the month of August.

A “U” in conduct will result in benching for the next grading period.

Cheerleaders will not use profanity, smoke, drink alcoholic beverages, or use illegal drugs while in or out of uniform at any school activity. Violation may result in expulsion from the squad.

Cheerleaders will be excused from duties on the day they are participating in an athletic event or other school activities.

#### Uniforms

The cheerleader must bear the expense of socks, shoes, a practice uniform, and one standard game uniform. All uniforms must be approved by the sponsor and the administration. Uniforms are not to be worn at functions other than games and pep assemblies, unless authorized by the sponsor. Uniforms must at all times be clean.

Pom Poms and Megaphones will be furnished by the Cheerleader Organization.

#### Conduct during Games and Assemblies

No excessive makeup or jewelry. No excessive exaggeration of dance steps in chants and cheers.

Hair is to be worn neatly, and long hair is to be pinned back, away from the face.

Group and private discussions must be avoided as they reflect upon the organization of the squad. There will be no sarcasm or mocking of others. Such action would reflect on the school and your organization. Cheerleaders are to conduct themselves as good citizens at ALL TIMES.

All must focus one’s attention on the game at all times. At all games cheerleaders should be at the stadium or gymnasium at the designated time. Time is set by the head cheerleader or the sponsor. Only uniformed, school organized groups will be allowed in the performing area.

## Games and Pep Assemblies

Every cheerleader is required to cheer and participate at all games and pep assemblies unless excused by the sponsor. Tardiness and failure to attend games, pep assemblies, and mandatory practices, for unexcused reasons will constitute probation or benching. A cheerleader must attend school at least half a day in order to participate in any activity for the day, unless excused by the principal.

## Punishments

Probation is a documented warning by the sponsor.

Benching is dismissing the cheerleader for a specified time. The Cheerleader will attend the game and assembly, but not be in uniform.

Continued violations of rules will result in dismissal from the squad permanently.

A Cheerleader is a representative of the student body and may be subject to disciplinary action for violation of school rules.

## **STUDENT COUNCIL CONSTITUTION**

### PREAMBLE

We, the members of the Student Council of Iago Junior High School, in order to develop initiative and leadership, provide experience in living and working together, serve the school and community, cooperate with the school administration, prepare for useful citizenship, and promote the high ideals or the good life, to establish and ordain the Constitution of the Student Council of Iago Junior High School.

### NAME

The name of this organization, upon agreement of the administration and members, shall be called Student Council of Iago Junior High School.

### PURPOSE

The purpose of this organization is to be defined by the following:

To make everyone aware of the importance of our growing responsibility to our society and to take part in service projects

To make responsibility a part of our growing interests in our school and community

## MEMBERSHIP

Members of Student Council of Iago Junior High School must be regularly enrolled for 18 weeks, or the entire present semester, prior to the election. Students must have an 80 or above in each subject the first five six weeks grading periods and must not have a U in conduct for any of these grading periods in order to run for student council. In addition, any of the following would make a student ineligible for participation if occurring during the present school year:

Placement in noon detention for more than ten occurrences

Placement in ISS for more than one occurrence

Suspension

Placement in AEP

Expulsion

## OFFICERS

The offices of this organization are to be filled as follows:

President

Vice-President

Secretary

Reporter

Historian

The officers and the sponsors shall comprise the Executive Board.

In case of a removal or resignation of any officer, the vacancy will be filled from the remaining members. A majority vote of the membership shall be required.

The officers except for President and Vice-President shall be elected by a show of hands by the membership.

Officers who fail to fulfill the duties of their office or membership will be subject to removal by the vote of the Executive Board and/or Sponsors.

## TENURE

The officers and members shall be elected for a period of one school year. Elections shall be held in the spring semester of each school year.

## DUTIES OF OFFICERS

The President shall preside at all meetings and perform all other duties required of him or her in carrying out the program of the organization.

The Vice-President shall perform all duties of the President in his absence.

The Secretary/Treasurer shall take minutes of all meetings and attendance and will keep records of all organization finances.

The Reporter will be responsible for reporting club activities through publications.

The Historian shall keep a record of the history of the club. He also keeps a scrapbook.

#### DUTIES OF THE MEMBERS

Each member will attend regular and special meetings called by the sponsor.

Members will serve as Hosts and Hostesses during special programs, band concerts, sports events, and any other meetings at Iago Junior High School campus.

Each member will participate in at least one community service project per year.

Each member will be responsible for their own transportation to and from all activities of this organization.

Members will provide examples of good behavior for other students to follow.

The members who fail to fulfill the duties of membership will be subject to removal by the Executive Board.

#### ELECTION OF MEMBER

##### NOMINATIONS

The nomination of council members is by petition. A petition with the signatures of twenty students from the candidate's grade and signatures of three teachers shall be required for the nomination of a candidate to be eligible to be elected to the Student Council.

The president and vice-president shall be nominated from the seventh grade, by petitions. Nominees must have at least one year previous experience on Student Council. Each petition shall contain the signatures of thirty students from the sixth or seventh grade and three teachers who approve their candidacy.

##### ELECTIONS

The election of the president and vice-president shall take place in the last six weeks of school. The election of four council members from each grade shall take place in the fourth week of the last six weeks of school. Elections shall be held by secret ballot.

The President and Vice President shall be elected by a majority vote of the members of the current sixth and seventh grade classes.

Members will be elected by a majority of the class from which they are running.

In case of a tie, a runoff election will be held.

##### QUALIFICATIONS

A Student Council member must maintain an 80 or above average, in each subject and satisfactory conduct grades, during each six weeks of his term (all year). Members that do not meet this requirement of office shall lose all voting rights on council for a probationary period of six weeks. At the end of the probationary period, should the Student Council member still not have satisfactory marks, he or she will be removed from the Student Council for the remainder of the year. In addition, any of the following will result in immediate removal if they occur during the present school year:

Placement in noon detention for more than ten occurrences

Placement in ISS for more than one occurrence

Suspension

Placement in AEP

Expulsion

## COMMITTEES

The standing committee of this organization shall be the Service Project Committee. The sponsors may name special committees, subject to the approval of the Administration. All chairmen of committees, standing or short-term, shall be appointed by the Sponsor.

## MEETINGS

Regular meetings shall be held once every month. The date will be made known to all members in advance. Called or special meetings may be set up periodically when needed. These will be decided by the officers and sponsors. Every member will be notified of such meetings.

The meeting shall be arranged with the approval of the Administration trying not to interfere with other activities at school. The president, with the approval of the sponsors, reserves the right to call a special meeting of the officers or members at anytime, provided every person involved is contacted.

## CONDUCT OF MEETINGS

All regular meetings shall be conducted by proper parliamentary procedures.

In order of business shall be:

Call to order

Roll call

Reading of the minutes of the previous meeting

Treasurer's report

Reports of committees

Unfinished business

New business

Program

Adjournment

## AMENDMENTS

Any revision of this Constitution shall be by Amendment and may be made by the majority of the members with approval of sponsors and Administration. An amendment may be introduced by any member.

## FINANCES

All fund-raising projects must be approved by the members, sponsors, and Administration.

## PEP-SQUAD CONSTITUTION

### NAME

The name of this organization shall be the Iago Junior High School Pep-Squad representing the Iago Junior High School.

### PURPOSE

The purpose of the Iago Junior High School Pep Squad shall be to give male or female students of Iago Junior High an opportunity to:

Render service to the school by participation in pep club organizations at various school and community functions.

Foster good fellowship.

Build school spirit and loyalty.

Encourage high morals and standards among its members.

Support cheerleaders at all scheduled activities.

### QUALIFICATIONS

Any 6th, 7th, and 8th grade student at Iago Junior High School who wishes to be a member in the organization must:

Be in good standing with the school.

Have good posture and appearance.

Be willing to serve in any capacity, including fund raising activities, in the club upon request.

Be able to attend all practices and performances.

Maintain a 70 or above average in all subjects.

Must not have a "U" in citizenship in any grading period.

### LOSS OF MEMBERSHIP

A student may lose their membership if they:

Miss more than two practices without adequate reason.

Miss one game without adequate reason. If a game is missed, the involved student shall bring a doctor's note or a parent's note. The sponsor must be made aware of an absence prior to the day of the game, for any reason other than illness.

Lacks cooperation.

Is in bad standing with the school.

Does not maintain a 70 or above in all subjects.

Misrepresents the truth.

Smokes, or swears while representing the school in practice, travel or uniform.

Does not perform designated routines and assignments.

Partakes in any alcoholic beverages or harmful drugs.

Does not maintain high standards of behavior in public at all times.

The final decision concerning a student's release from the squad rest with sponsors and the principal.

## OFFICERS

The duties of the officers shall be that of assisting the sponsors and cheerleaders in teaching and practicing. The duties shall be defined by the sponsor each year.

The officers of the Pep-Squad shall be:

Captain

Lieutenant

The Captain shall be selected from the 8th grade members of the club who have been a member for two (2) years. All other officers shall have been a member of the club for at least one year. If there are no 8th grade members, or if no one has been a member for 2 consecutive years, then those members who have one (1) year seniority will be eligible for captain.

## EQUIPMENT

Each member is responsible for purchasing and maintaining their own uniform.

Each member is responsible for wearing a Thursday uniform. The uniform shall be selected by the members and approved by the sponsors and the Principal.

Uniforms must be kept neat, mended, pressed, cleaned, and ready for inspection at all times.

All members will be in uniform at all scheduled functions.

## SCHEDULED EVENTS

Football games

Basketball games

Pep rallies

Volleyball games

Parades

Other functions approved by the sponsor and administration.

## MISCELLANEOUS

You may not leave the group without permission from the sponsor.

Leave and return from breaks at the designated time.

Hair should be proper for performance and makeup suitable.

Parents must pick members up on time after an event or practice.

## AMENDMENTS

An amendment must be passed by a two-thirds vote of the membership and be approved by the administration of Iago Junior High School.

\*\* No student will be excluded from membership because of race, sex, creed, economic need.

## SPEECH CLUB

The purpose of the Speech Club is to promote junior high UIL speech activities at Iago Junior High. Members must participate in Modern Oratory, Impromptu Speaking, and/or Oral Reading. Officers may only be seventh and eighth graders. Officers include President (Must be an eighth grader), Vice-President, Secretary, and Historian.

## FIRE DRILLS

The purpose of fire drills is to train the occupants to leave the building in a quick, orderly manner. In case of an alarm, the teacher follows his group out and closes the door. Teachers, carry grade book with you.

In case of a fire drill or a real fire, students are not to bother anything, including personal belongings or school equipment. They are to leave the building in an orderly manner and remain in line until dismissed or given a signal to return to the building. A chart showing exits will be posted in each room.

### Fire Drill Signals

Three bells - fire drill; pass out of building in an orderly manner at designated exits.

Two bells - march back into rooms.

One bell – halt, stand at attention.

Close all doors and windows and turn out lights as you leave the building.

## TORNADO DRILLS

It is the purpose of a tornado drill to train students to position themselves in the school for maximum protection.

## Tornado Drill Signals

Four bells - students pass into hallways without windows; sit down and cover heads with hands.  
Two bells - march back into rooms.

Leave doors and windows open as room is vacated.

## **SPECIAL FEES**

### **BAND INSTRUMENT RENTAL**

Due to the rising cost of band instrument repairs, it is in the best interest of the Boling Independent School District to establish a school rental program to offset such expenses. The following policy has been adopted:

The student will pay a sum of \$30.00 per semester, or \$60.00 per year, in advance, for the use of band instruments. Exception of the policy: The only students that will be exempt from the rental policy are those that have purchased personal band instruments and have been advised by the band director (s) to change instruments to a school-owned instrument to balance the instrumentation of the performing band.

Repairs: Minor repairs of school-owned instruments, caused by normal deterioration or accidents will be paid for from the rental program account; but, it is to be understood that minor as well as major damages caused by carelessness of the student will be assumed by the parent of such student.

### **TEXT BOOK FEE**

Lost textbooks brought to the office: A fee of .25 will be charged to reclaim these books.

### **PHYSICAL EDUCATION FEE**

Every student enrolled in physical education will be required to dress out daily. Lockers and combination locks will be provided for all students. Students in grades 6 - 8 participating in a P.E. or an Athletic Program will be required to rent a P.E. uniform at the following cost: \$8.00 per semester or \$16.00 per year. Normal fair wear of uniforms and towels will be paid from the rental program account; but, it is to be understood that minor as well as major damages or loss of the uniform or towels of the student will be assumed by the parent of such student or the student him/herself.

### **FIREWORKS**

Fireworks are not allowed on school property at any time.

## **GENERAL INFORMATION AND REGULATIONS**

### **SCHOOL DAY**

Students arrive at school when the first buses reach Iago, which is at or near 7:50 A.M. Many students wait at Iago until another bus arrives and takes them to their respective schools. During bad

weather all students may wait in the gym until their bus arrives or until the first bell rings. You may study in the Library. Students may also go to scheduled tutoring.

In good weather you are expected to stay in the Puppy Pound or on the playground and stay out of all buildings.

The same procedure will be used in the afternoon while waiting for buses.

Those students living in Iago, or whose parents bring them to school, should not come before 7:30 A.M. and should leave by 3:15 P.M. First buses leave at 3:10 P. M. when school dismisses.

The first bell rings at 7:55 A.M. at which time everyone reports directly to his/her first period class.

Students that need permits should report to the office at 7:45 A.M.

At lunch time, students report to the gym in bad weather. In good weather students may gather in designated play area, away from all buildings. Lunch for (A students) is served at 11:20 A.M. and (B students) at 12:10 P.M.

The bell to begin school rings at 7:55 A.M. The tardy bell at 8:00 A.M... There are nine class periods per day; each class lasts forty-five minutes. When the bell rings ending a class period, students have five minutes to go to their next class.

## GRADING

If parents want to check on grades between report card times, they are asked to call the principal's office or make an appointment to see the teacher.

If a student rarely takes papers home, or never seems to have anything to study, it is time for parents to visit the principal or teacher.

## REPORT CARDS AND GRADING SYSTEM

Report cards are issued to each student following each six weeks periods. The exact day will be on the school calendar and will be announced each six weeks period. Cards may be withheld from a student until he pays any fee or fine that he may owe any department within the school. The cards should be signed by parents or guardians and returned to the teacher the day after they have been issued

Remember that unsatisfactory work at school usually is caused by lack of interest, lack of studying, too many outside activities, irregular attendance or some other cause that might be removed by close cooperation or student, parent and teacher.

A report of unsatisfactory progress will be given to any student whose work is poor at the third week of each six weeks period. This report is to be taken home, signed by the parent, and returned to the teacher.

## GRADING SYSTEM CITIZENSHIP

A	( 90 - 100 )	E	- Excellent
B	( 80 - 89 )	S	- Satisfactory
C	( 75 - 79 )	N	- Needs Improvement
D	( 70 - 74 )	U	- Unsatisfactory

## GRADING PROCEDURES

All grades will be reported numerically to parents except for citizenship grades.

Six Weeks grades will be determined by the following:

Daily Work 2/5 or 40%

Test 2/5 or 40%

Six Weeks Tests 1/5 or 20%

Semester grades will be determined by the following:

First Six Weeks Grade 1/4 or 25%

Second Six Weeks Grade 1/4 or 25%

Third Six Weeks Grade 1/4 or 25%

Semester Test 1/4 or 25%

Final grades will be determined by averaging the two ( 2 ) semester grades.

## PROGRESS REPORT DATES

Progress reports are to go out at or near the end of the first three weeks of each six weeks grading period.

The dates progress reports are to be sent for 2008-2009 are:

- |    |                    |    |                  |
|----|--------------------|----|------------------|
| 1. | September 15, 2008 | 4. | February 9, 2009 |
| 2. | October 27, 2008   | 5. | March 30, 2009   |
| 3. | December 8, 2008   | 6. | May 11, 2009     |

## SIX WEEKS ELIGIBILITY CHECK

Six weeks grades must be checked for student's participation in extracurricular activities. Students who failed a course lose their eligibility seven days after the end of the six weeks. If a student regains eligibility by passing all courses at the end of the six weeks, the eligibility is restored seven days after the end of the six weeks. If a grading period or three week evaluation period ends on the last day prior to a school holiday of one calendar week or more, the seven calendar day grace period to lose eligibility and the seven calendar day waiting period to regain eligibility begin the first day classes resume.

## THREE WEEK ELIGIBILITY CHECK FORM

Three week grades must be checked for students who failed at the end of the six weeks in order to restore eligibility. If an ineligible student passes all courses at the end of the 3 weeks, the student

becomes eligible 7 calendar days after the end of the 3 week grade evaluation period, at the time the regular school day ends.

Coaches, sponsors, and band directors, please make a list of all the students in your organization whose grades need to be checked at the end of the three weeks. Give this list to the designated secretary who will compile a master list. This master list will be placed in the teachers' lounge for grade input and signature by the teachers.

**08-09 DATES**

End of 3 weeks	Eligibility restored at the end of the day if passing everything
1. October 24, 2008	October 31, 2008
2. December 5, 2008	December 12, 2008
3. February 6, 2009	February 13, 2009
4. March 27, 2009	April 3, 2009
5. May 8, 2009	May 15, 2009

**Student:**

Course	Grade	Teacher Signature
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____

**PROMOTION - RETENTION**

To be promoted from one grade level to the next; a student shall attain an overall average of 70 or above for the year in all courses taken.

In addition, students shall attain an average of 70 or above in three of the following subjects; Language Arts (including reading and reading improvement 50% + 50%) mathematics, social studies and science.

**HONOR ROLLS**

The following criteria will be utilized to determine Honor Rolls in Boling Independent School District:

### GILT - EDGE HONOR ROLL

Student must make 92 or above in all subjects. An unsatisfactory grade in any subject not graded numerically will disqualify a student from this Honor Roll (this includes the citizenship grades).

### HONOR ROLL

Students must make more 90's than 80's in all subjects with no grade Lower than 80. An unsatisfactory grade in any subject not graded numerically will disqualify a student from this Honor Roll (this includes the citizenship grades).

### REQUIRED COURSES

COURSE	SEMESTERS
English	6
Math	6
Reading	5
Science	6
Social Studies	6
Physical Education (Athletics may be substituted in 7th and 8th grades)	4
Technology Applications (8th grade)	1

### CREDIT BY EXAMINATION

Students in grades 6-12 may be permitted to earn Credit by Examination in courses required for graduation. The student must have had at least 55 scholastic hours of formal instruction for a semester course or 110 scholastic hours of formal instruction for a full year course, or an equivalent amount of work done in a correspondence course as determined by the principal.

Requests for Credit by examination should be made to the principal. If eligibility requirements are met, the test will be administered on a date determined by the principal.

Examinations used to earn credit shall assess the student's mastery of the essential elements and shall be properly evaluated before credit is given. Students scoring 70 or above on the exam will receive course credit. Credit obtained by Credit by Examination shall be recorded on the student's permanent record. Students may earn no more than 2 credits awarded through credit by examination.

Credit by Examination shall not be used to gain eligibility of participation in extracurricular activities, nor shall it be used to earn credit when students have excessive unexcused absences.

Students who exceed the maximum number of days allowed by the TEC Section 21.041, may use Credit by Exam to receive course credit on approval of the attendance committee.

### ADVANCED PLACEMENT

Students in any grade, using advanced placement tests to accelerate instruction, shall be eligible to take the examination if they meet the following criteria:

Scores in the top 10% on previously administered standardized achievement, aptitude, or subject area test. A teacher's recommendation and approval by the principal.

Advanced placement is provided in language arts, mathematics, social studies, and science. The examinations will be administered on a date determined by the Superintendent.

To receive advanced grade placement or course credit, the student must demonstrate the following:

A composite ranking of at least the 90th percentile on an achievement test approved by the State Board of Education.

A grade of 90 or above on a local assessment of the essential elements for the subject or course.

Placement or credit obtained in accordance with this policy shall be recorded on the permanent school record. The score obtained from the assessment of the essential elements will be recorded as the grade for the course. Granting of credit is subject to state policy and constraints.

Students who exceed the maximum number of days allowed by the TEC Section 21.041, may not use advanced placement to receive course credit.

## GUM CHEWING

Due to custodial problems resulting from the chewing of gum, and the distractions in the classroom, gum chewing will not be allowed at school or on the buses. It is suggested that you leave gum at home so that you will not forget.

## HALLS

Students are not to run in the halls. You are to walk on the right side of the halls and be courteous to each other. Get your books from your locker and move on so the next person can get to his locker. Get books for several classes at a time so you will not have to go to your locker at each passing period between classes. Never enter the halls with muddy shoes. Candy, ice cream, cookies and drinks are not allowed in the halls, gym, classrooms or on the grounds except in the "Puppy Pound". Take pride in keeping our buildings and campus clean and neat.

## HALL PERMIT

There is a five minute period for changing classes. Students should be in class by the time the tardy bell rings. Once in the room, they should not leave again until the teacher dismisses them. No student is permitted to leave class without a hall pass. Only during emergencies should a student be allowed out of class.

## HEALTH SERVICES

Upon a written request from a doctor and/or parent, the school nurse, principal, or secretary shall give prescribed drugs to a student. Any medication to be given at the school must be in the original container with a parent or physician permission slip. Examples: Tylenol or other pain relievers, antibiotics, etc.

Asthmatic students may carry and administer his/her own inhaler as needed with a note from their physician.

Spinal screening for scoliosis will be done annually for sixth and ninth graders.

Vision and hearing screens will be done annually on seventh grade students.

All seventh grade students will be screened annually for Acanthosis Nigricans. ( A skin disorder associated with diabetes)

If a student becomes ill at school, he may report to the nurse. If parents are not at home, or do not have a phone, the nurse will take appropriate action.

If the principal or teacher feels there is an emergency, the nurse will be called, then if the student needs to be taken to the hospital the parent will be notified first. In the event that the parent cannot be notified the student will be taken to the facility designated by the parent on the medical slip in the student's folder.

If it is felt that a student should not be moved, an ambulance will be called. In every case, the parent will be notified as soon as possible.

## BACTERIAL MENINGITIS

### WHAT IS MENINGITIS?

Meningitis is an Inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease, but requires urgent treatment with antibiotics to prevent permanent damage or death.

### WHAT ARE THE SYMPTOMS?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may be a rash of tiny red-purple spots. These can occur anywhere on the body.

The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results.

## HOW SERIOUS IS BACTERIAL MENINGITIS?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability.

## HOW IS BACTERIAL MENINGITIS SPREAD?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu. and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes).

The germ does not cause meningitis in most people. Instead, most people become carriers of the germ for days, weeks or even months. The bacteria rarely overcome the body's immune system and causes meningitis or another serious illness.

## HOW CAN BACTERIAL MENINGITIS BE PREVENTED?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days- Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years,

## WHAT YOU SHOULD DO IF YOU THINK YOU OR A FRIEND MIGHT HAVE BACTERIAL MENINGITIS?

Seek prompt medical attention.

## BOLING ISD IMMUNIZATION REQUIREMENTS

### Varicella (Chickenpox)

School year 2008-2009, PreK-5th and 7th-11th

These students will be required to show proof of one dose of varicella or written statement from parent/guardian of history of disease.

School year 2008-2009, PreK-12th grades will be required to show proof of this vaccination.

### Hepatitis B

School year 2008-2009, PreK-11th grades

These students will be required to show proof of 3 doses of hepatitis B vaccination.

School year 2008-2009, PreK-12th grades

These students will be required to show proof of 3 doses of hepatitis B vaccination

Students not fully immunized and not on schedule will not be allowed to enter school until immunizations updated. If any questions, in regard to your child's record please call Nicole Folmer, R.N. School Nurse at 979-657-2837

## SCHOOL INSURANCE

School insurance will be provided at the lowest possible cost. Information on insurance will be sent home at the beginning of each school year.

Iago Junior High School does not underwrite insurance, but does enter into agreement with insurance companies that offer accident insurance for pupils enrolled in school. Please keep in mind that all insurance policies have certain restrictions and limitations. A company will not pay a claim any greater than the amount stated on the policy. Each student has the opportunity to take out insurance. This is a voluntary thing for each student and parent to decide. All students participating in any form of interscholastic athletics must take out school insurance or bring an insurance release signed by their parents.

The school is not liable for any doctor bills or any expense incurred as a result of injuries in connection with school.

## LIBRARY

The library is open from 7:40 A.M. until 3:20 P.M. Every student has an opportunity to check out books and use the library for reference work. A teacher may schedule his entire class for work in the library.

The librarian will explain the method for checking out books and also the fines charged for over due books, etc.

A student who has lost or damaged books or has not paid his fines will have his report cards held until he has settled his library debt. Lists of overdue books are posted regularly.

Books are our friends. Develop an appreciation and love for them and you will naturally handle them with care.

Be considerate of others in the library. "Silence is golden" for those reading or studying.

There should be a minimum of moving about or talking in the library.

No talking will be permitted in the library except when teacher or sponsors are in charge of a program.

Read the paper and return it to the rack so others may read it.

Library will be used only by students who are prepared to study. This applies before school as well as during school hours.

Students who need to study deserve a quiet place where they can concentrate. Before school those who want to talk or visit will stay outside.

## LOCKERS

Each student is assigned a locker for storing books and materials. Do not share a locker with other students. Each student will use only one locker. Students may not change lockers without Principal's approval. Use ONLY the locker assigned to YOU.

## LOST AND FOUND

The “Lost and Found” of the junior high school is located in the office. If you find an article, please bring it to the office and give it to the secretary. Clothing and other articles will be kept in the office. Unclaimed articles will be given to Goodwill during the summer.

Form the habit of taking care of your property. It is your responsibility to know where your property is and to respect other peoples’ property.

## SCHOOL PARTIES

Classroom time shall not be used for “Socials” or class parties during the school day. No consumption of drinks and/or food is allowed in the classroom, with the exception of food preparation activities being required as part of the curriculum of some courses. Exceptions must be approved by the Principal. All deliveries must be made to the office.

## PERMIT TO LEAVE CAMPUS

No student is permitted to leave the Junior High campus anytime during school hours without permission from the Principal, or other designated staff member when the Principal is absent.

If a student leaves school with anyone, he must be signed out by the person picking him up.

## PEST CONTROL

This school periodically applies pesticides. Information concerning these applications may be obtained from the Superintendent of Schools` at 301 Texas Avenue, Boling, Texas. (Telephone number 979-657-2770)

## PROPERTY AND TEXTBOOKS

### PROPERTY

Students are responsible for any damage they do to buildings, furnishings, and books. Damages must be paid for before a student receives final report cards or has grades transferred. (Accidental damages excepted)

Students are advised not to bring large sums of money or other valuables to school. We have lockers, however the temptation may still exist for some to take what is not theirs to take.

Items such as electronic games, cd players, radio's, trading cards, cd's, etc. distract from the school environment and should not be brought to school.

If it is necessary to bring articles to school that are highly valued, please leave them in the Principal’s office.

## TEXTBOOKS

Textbooks are issued by the State for the student's use. They are the property of the State and should be kept according to State law. It is the responsibility of the students to protect each book - keep it covered; keep it clean; and keep it in good condition at all times.

Payment for lost books must be made in the Principal's office. In case a book is lost during a semester, it must be paid for before another book can be issued.

Any books damaged will be paid for in accordance with the following scale:

For excessive writing in a book, one-fourth of the price of the book will be charged.

For drawing in a book, one-half the price will be charged.

For loosening or tearing off the cover, one-half the price will be charged.

Students are required to carry out the following regulations:

Cover each book with a book cover furnished by the school.

Write your name on the label of the cover.

Keep the corners and edges of the books and the pages of the books clean and straight.

Keep your books in good order in your locker. Do not leave them in the hallway, in rooms, in buses, or on the school grounds.

State law now requires that contract prices be charged for all books sold, lost, or for which proper accounting has not been made, regardless of the length of time the books have been in use in the local school system. This means that the student will have to pay the full price of a book regardless of how old the book is.

## TELEPHONES

There are telephones in the office which are to be used in case of emergency only. These are business telephones, and permission from the principal or secretary must be received before using the telephone.

## TESTING PROGRAM

T.A.K.S. test will be given to sixth, seventh and eighth grade students during the spring semester. Each year achievement tests are administered to selected groups of students on an as need basis.

## TRIPS OUT-OF-TOWN

Buses will depart from the Iago Junior High School at a designated time and will return to the Iago Junior High School at a designated time. The time to return to Iago will be estimated as accurately as possible by the person in charge. It is the student's responsibility to inform their parents of the time of return. Parents are expected to pick up their child at this time.

## UNSCHEDULED EARLY RELEASE

Occasionally, unforeseen weather conditions or other emergencies make it necessary to release students early, without prior notice to parents or guardians. Due to the confusion such a release causes, it would only be done as a last resort. However, if in the judgment of the superintendent, it would be unsafe for our students to remain in school for the full day, such an early release may be initiated.

If you have any special instructions regarding the pick up or delivery of your child on unscheduled early release days, please contact your child's school office for information. Otherwise, the bus will deliver them to their normal bus stop, only earlier.

## SMOKING

There is to be no tobacco in any form in a student's possession at the Junior High School at any time.

## VISITORS

We welcome visitors from within our district at all times. We invite parents to visit the school at every opportunity, as we feel that getting acquainted with your child's teachers is very important. Please come to the office when you arrive so that your child can be located easily. Conferences with teacher should be held during the teacher's conference period. Please call the office and set up an appointment.

Student visitors are not encouraged. We do invite them to have lunch with their friends and leave at the end of the lunch period.

## WEAPONS

Knives or other objects that may be used as a weapon will not be allowed at school or at any school function.

## WITHDRAWALS

When a student wishes to withdraw from school, he must report to the office in the morning of the last day and pick up a withdrawal form. He will have each teacher, the cafeteria clerk, and the librarian sign this form. He will turn in all books to the Principal's office and pick up his book card. The Principal will sign the book card and the withdrawal form if all records are clear.

## UNWRITTEN REGULATIONS

Each year there are a few things including some "fads" that appear on campus. We are not listing any of these nor are we making a regulation to cover all problems that may arise. When any "fad" gets started on our campus and a "nuisance" develops, we shall immediately take steps to eliminate that nuisance. **ANY THING THAT DISTRACTS FROM THE SPIRIT OR DIGNITY OF THE BOLING SCHOOLS WILL BE REGULATED.**

Maintenance of a school atmosphere conducive to learning requires discipline. Regulations will be made and enforced to maintain order and decorum on the school grounds.

Students whose conduct tends to violate these principles will be subject to disciplinary action.

#### AUTHORIZATION --

The Principal is authorized to establish such campus rules and regulations to maintain a wholesome atmosphere for learning and teaching. He may use such means as are necessary, consistent with Board policies, to carry out the intent of the policies.

### **SPECIAL PROGRAMS**

#### **BOLING ISD SPECIAL PROGRAMS**

Boling ISD has a number of special programs to assist students who have special needs.

Accelerated Instruction – Title I Part A Schoolwide: This federal program is used at Newgulf Elementary School, Iago Junior High School and Boling High School. Its purpose is to help disadvantaged or children in at-risk situations meet high standards.

Title II Part A – Teacher and Principal Training and Recruiting: This federal program provides in-service to the teachers and principals. The in-service is to provide the teacher and principals with skills and activities so all students can be taught and achieve success.

Title II Part D Technology Shared Services Arrangement (SSA) - This federal program assists with establishing a highly trained workforce to provide for classroom integration of technology and assists Boling ISD with technology planning requirements per state and federal guidelines (ePlan). Boling ISD is in a cooperative with Region III Education Service Center (ESC) for this program.

Title III Part A – Limited English Proficient (LEP) for English as Secondary Language Students (ESL): ESL is a state required program. The state policy is that every student in the state who has a home language other than English and who is identified as limited English proficient shall be provided a full opportunity to participate in an English as a Second Language Program. The Title III Part A federal program provides in-service to the regular teachers by providing them with strategies to help ESL students become successful. Boling ISD is in a cooperative with Region III ESC for the Title III Part A program.

Title IV Part A – Safe and Drug-Free Schools and Communities: This federal program, Safe and Drug-Free School and communities, is to provide funds for school districts to develop and carry out a comprehensive drug and violence prevention program which must be designed for all students and employees through the coordinated efforts of school, families and the community. Boling ISD is in a cooperative with Region III ESC for this program.

Title V Part A – Innovative Programs: This federal program, Innovative Education Program Strategies, is to provide support for library services, instructional and media materials and meet to the special needs of at-risk and high cost students. Boling ISD spends most of this money on library and computer materials.

Career and Technology Education (CATE) - CATE was formally known as vocational education. This is a voluntary program at Boling ISD that is supported with state reimbursement and local fund sources. Boling ISD is in a cooperative with Region III ESC for some federal money which comes from the Carl D. Perkins Vocational and Applied Technology Education Act.

State Compensatory Education (SCE) - State Compensatory Education is a state program designed to enhance and improve the regular program for students in at-risk situations. The purpose is to increase the academic achievement and reduce the dropout rate of identified students in at-risk situations.

Gifted/Talented (G/T) - Texas offers advanced level services for students identified as gifted/talented. These services are mandated for students in grade Kindergarten – 12.

Migrant Education Program - This is a federal program with the basic understanding that the local education agency is responsible for using migrant education program funds as a last-resort supplement of other federal, state and local funds in order to improve educational opportunities for migrant students and, thus, enable them to meet the state's challenging content and performance standards which all children are expected to meet. Boling ISD works with the Region III ESC in identifying migrant students.

Special Education - Students who qualify with learning disabilities are funded by this federal program.

Dyslexia - Dyslexia is a state program for students with a constitutional origin manifested by a difficulty in learning to read, write or spell despite conventional instruction, adequate intelligence and socio-cultural opportunity.

FOR MORE INFORMATION CONCERNING POLICIES AND OR ADMINISTRATIVE PROCEDURES FOR OPERATIONS, ELIGIBILITY AND/OR PURPOSE OF ANY OF THE SPECIAL PROGRAMS, PLEASE CONTACT THE CAMPUS PRINCIPALS, COUNSELORS OR ADMINISTRATION AT THE CENTRAL OFFICE.

Asbestos Management Plan Statement:  
Policy CKA

Boling ISD is committed to providing a safe environment for employees. An accredited management planner has developed an asbestos management plan for each piece of the district property. The Management Plan for a particular school facility is available for inspection by any interested party during normal school hours Monday through Friday. You have the right under Federal Law to review the Management Plan. Those wanting to review Management Plans should make the request at the school office. Additionally, these plans are also available for review during normal business hours at: Boling Independent School District, 301 Texas Avenue, Boling, Texas, 77420.

Should you have any further questions, you may contact the campus principal or Wade Stidevent at (979) 657-2131.

TITLE I

Iago Junior High School Parent Involvement Policy

## Philosophy

The staff of Iago Junior High School has formed a partnership with the parents/guardians of their students to facilitate student learning for improved student achievement and the attainment of the State's high academic standards. While the staff of Iago Junior High is completely committed to providing each and every student an equitable and quality education, the staff recognizes the value of parental participation in every student's education. Parents/guardians are students' invaluable first teachers and their continued support of their students' education is essential to student success.

## Development of the Title I, Part A

### Parental Involvement Policy and School-Parent Compacts

Through the activities of the Campus Improvement Team (CIT), a committee composed of administrators, teachers, support personnel, Title I, Part A parents and community members will be involved in the joint development and annual review of the Newgulf Elementary Title I, Part A Parental Involvement Policy and the School-Parent Compact. Parent comments from parent-teacher conferences and other meetings to solicit parent input will be used to refine the Policy. The Draft Policy will be presented to parents of Title I, Part A students for their approval, and once adopted--distributed to all Title I, Part A parents, and placed on file in the TASB Policy Manual and the campus Principal's office for audit purposes. The Draft School-Parent Compact will also be reviewed by Title I, Part A parents, with the final Compact distributed to parents and students.

### Parental Involvement in the Campus Improvement Process

Through the activities of the CIT, parents will be involved in the development, review and evaluation of the Campus Improvement Plan.

### LEA Coordination, Technical Assistance, and Support of Effective Parental Involvement Efforts

The Iago Junior High Principal and the Boling ISD Assistant Superintendent will provide the coordination, technical assistance and support necessary to help plan and implement effective parental involvement efforts through professional development, parent training and campuswide and districtwide parental involvement activities. These activities will facilitate in the building of the capacity of parents and the staff of Iago Junior High for greater parental involvement.

Teachers and parents will receive training to build their capacity for greater, more effective parental involvement. Annual input will be solicited from Title I, Part A Schoolwide parents to relay to teachers successful strategies the teachers may use for communicating with parents effectively.

### Campuswide Parental Involvement

Prior to the consideration that students may be served through special populations programs and/or services, to facilitate the development of a strong parental involvement program and educational system on the Iago Junior High campus, all parents will be recruited to participate in the campuses' parental involvement program. Special attention will be given to parents with students in special populations programs (Title I, Part A, State Compensatory and Accelerated Instruction, Special Education, Dyslexia, etc.) to ensure that guidelines governing these parental involvement programs are addressed. While maintaining the integrity of the requirements of these programs, a concerted

effort will be made to integrate all parental involvement activities on the Iago Junior High campus, and when appropriate in the Boling ISD.

#### Parental Involvement Program Evaluation

The evaluation of the Title I, Part A Parental Involvement Program will be conducted through the annual Title I, Part A meeting and parental feedback during parent-teacher conferences. The CIT of the Iago Junior High campus will use the information from these sources to design strategies for the revision of the Parent Involvement Program, the Title I, Part A Parental Involvement Policy and for school improvement.

#### Open House

Iago Junior High School will host an open house on Tuesday, September 2, 2008 from 6:00-8:00 p.m. Administration will be available to discuss federal programs offered at Boling ISD. If you have any questions, please come by the office. Please sign-in at the check-in desks.

#### IAGO JUNIOR HIGH SCHOOL COMPACT

##### School/Parent/Student Partnership Pledge

The staff of Iago Junior High School has formed a partnership with its students and their parents/guardians to facilitate student learning for improved student achievement and the attainment of the State's high academic standards.

The staff of Iago Junior High School pledge to:

- Provide a safe and supportive environment for children to learn
- Provide high quality curriculum tied to the State's student performance standards
- Provide qualified faculty and staff to ensure high-quality instruction and support
- Strive to identify and address students' unique needs
- Communicate regularly with parents on their student's progress and needs
- Involve parents in decisions relating to the education of their children

Parents/Guardians pledge to:

- Provide a safe and supportive environment for children to grow and develop
- Send students to school on time and prepared to learn
- Encourage student learning by monitoring student's homework
- Visit school often and participate in school activities—including open house, parent-teacher conferences, parent education programs, and other related activities
- Work closely with the classroom teacher(s) to ensure the success of their student
- Adhere to school rules and provide direction to their student in same
- Take a stand against alcohol and drug abuse

Students pledge to:

- Be active participants in their own learning
- Be responsible learners
- Complete all class work and homework

Follow school rules  
Attend school regularly  
Promote school safety

#### Parent Notification of Teacher Qualifications Compliance with P.L. 107-110, Section 1111(h) (6) (A)

As a parent of a student attending a school in Boling ISD, you have the right to know the professional qualifications of the classroom teachers who instruct your child and Federal law require the school district to provide you this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

Whether the teacher meets the state qualification and licensing criteria for the grades and subjects he or she teaches.

Whether the teacher is teaching under emergency or provisional status because of special circumstances.

The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.

Whether paraprofessionals provide service to your child and, if so their qualifications.

If you would like to receive any of this information, please contact the principal at your child's campus:

Newgulf Elementary School: Mr. Gerald Floyd, 979-657-2837

Iago Junior High School: Mr. Bryan Blanar, 979-657-2826

Boling High School: Mr. Keith Jedlicka, 979-657-2816

## SPECIAL EDUCATION

### Options and Requirements For Providing Assistance to Students Who Have Learning Difficulties or Who Need or May Need Special Education

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date of the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the

notice must inform the parent how to obtain a copy of the Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities.

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: Mrs. Cookie Murray  
Phone Number: 979-657-2826

## Opciones y requisitos para proporcionar ayuda a los estudiantes que tienen dificultades en el aprendizaje o que necesitan o pueden necesitar educación especial

Si un niño está experimentando dificultades en el aprendizaje, el padre puede comunicarse con la persona mencionada más abajo para enterarse sobre el sistema de estudios de diagnóstico y de recomendación de la educación general del distrito para los servicios de apoyo. Este sistema conecta a los estudiantes con una variedad de opciones de apoyo, incluyendo la recomendación para una evaluación para educación especial. Los estudiantes que tienen dificultades en el aula normal deberán ser considerados para tutoría, servicios compensatorios y otros servicios de apoyo disponibles para todos los estudiantes.

En cualquier momento, un padre tiene derecho a solicitar una evaluación para los servicios de educación especial. Dentro de un período de tiempo razonable, el distrito debe decidir si la evaluación es necesaria. Si la evaluación es necesaria, el padre será notificado y se le pedirá que dé consentimiento para la evaluación. El distrito debe completar la evaluación y el informe dentro de los 60 días de calendario desde la fecha en que el distrito reciba el consentimiento por escrito. El distrito debe darle una copia del informe al padre.

Si el distrito determina que la evaluación no es necesaria, el distrito proporcionará al padre una notificación por escrito que explica el motivo por el cual el niño no será evaluado. Esta notificación por escrito incluirá información que le explica al padre los derechos que tiene si no está de acuerdo con el distrito. Además, la notificación debe informarle al padre la manera de obtener una copia de la Notificación de las Salvaguardas del Procedimiento – Derecho de los Padres de Estudiantes con Discapacidades.

La persona designada con quien puede comunicarse en relación a las opciones que tiene un niño que experimenta dificultades en el aprendizaje o para una recomendación para la evaluación para educación especial es:

Nombre de la persona: Mrs. Cookie Murray  
Número de teléfono: 979-657-2826